

# RRVPA Constitution and Standing Rules (By-laws)

## CONSTITUTION

### I. Name

The name of the organization is the Red River Valley Pulling Association Inc or Red River Valley Pullers Association.

### II. Purpose

The purpose of this organization is to provide a means of communication, establish uniform rules and promote pulling.

### III. Qualifications of Members

Individuals will become members by paying the required individual dues. Organizations will become members by sponsoring a pulling event using the organization's rules and paying the required organization dues.

### IV. Officers and Their Elections

The organization shall have the following elected officers which are elected by a majority vote of those present and voting at the annual meeting.

- A. President
- B. Vice-President of Trucks
- C. Vice-President of Tractors
- D. Class Representatives for each class of pulling vehicles

You must be a member the previous year to vote for a President. A President must have held a board position previously. Only members with a pulling unit may vote for class representatives and vice-presidents. Nominations for officers must be in writing prior to the annual meeting.

### V. Meetings

An annual meeting will be held the second Saturday of January of each year. Special meetings may be called at the discretion of the President or at the request of five (5) Representatives. A fall directors meeting will be held the Saturday before US Thanksgiving. Representatives have power to change any class rules or standing rules for the better of the association. President appointed positions, such as Secretary, Treasurer and Tech Inspectors, are allowed to vote at Representative meetings. Minutes shall be recorded for any such meeting and submitted to the general membership for approval.

## **VI. Method of Amending the Constitution**

This constitution may be changed or amended by a two-thirds vote of the members present and voting. Any proposed change in the constitution must be presented to the members in written form 10 days prior to the meeting.

## **STANDING RULES (BY-LAWS)**

### **I. Meetings**

- A. The annual meeting of the organization shall be held in January of each year and notice of such meeting shall be mailed to each member at his last known address at least 10 days prior to the meeting.
- B. Voting for truck and tractor vice-president and representatives will be separate voting by trucks voting for trucks and tractor voting for tractors. Only members with a pulling unit may vote for class representatives vice-presidents.
- C. The first pull date preference at annual meeting will go with Sponsors with seniority based on last year's pull on approximate date of their past pulls (approximate to be 2 weeks).

### **II. Dues and Finance**

- A. Dues are payable on or before the annual meeting.
  1. Organization membership \$25.00
  2. Individual membership \$20.00
  3. Officers and Directors of the organization need not pay dues for that year.
  4. Individual hook fee per class of \$20.00 is to be put toward the points fund to be paid out at the end of the year.
  5. The hook fee for not pre-registering is \$50.00 with no gate passes or milage reimbursement.

### **III. Appointments**

- A. The President shall make appointments for the following positions.
  1. Legal Counsel
  2. Parliamentarian
  3. Secretary
  4. Treasurer
  5. Track Official
  6. Tech Official
  7. Judges (President, Tech Official, and the Vice-Presidents from the appropriate class)

#### **IV. Change of Standing Rules**

These standing rules may be changed at any meeting by a vote of those paid members present and voting. This includes one representative of each sponsoring organization. The Board of Representatives will oversee all general and class rules.

#### **V. Duties of Officers and Directors**

A. The duties of the President shall include the following:

1. Supervise the affairs and activities of the organization.
2. Represent the organization to its members and the public in a professional and courteous manner.
3. Preside and maintain order at all meetings.
4. Supervise and assist the officers and representatives in the performance of their duties.
5. Answer all correspondence promptly.
6. Make an annual report to the members.
7. Organize drivers' meetings at each competition and appoint the class representatives that will be in attendance at the scale for weight verification and hitch height verification for that contest.

B. The duties of the Vice-President shall include the following:

1. Represent the organization to its members and the public in a professional and courteous manner.
2. Have a complete understanding of the standing rules, general rules and class rules to which they are elected.
3. Assist the Tech Official(s) during any vehicle inspection at his request or the request of the puller for a second party opinion.
4. Assist the Tech Official(s) in making any judgement call pertaining to rule compliance.
5. Assist the Track Official in making any judgement call pertaining to track rules.
6. Assume the duties of the Tech Official in his absence for the classes to which they are elected.
7. Vice-Presidents shall work in conjunction with each other to carry out the duties of the President in his absence.
8. Assist the President at all meetings.

C. The duties of the Secretary-Treasurer shall include the following:

1. Keep records of correspondence of the organization.
2. Prepare agenda for President, if requested.
3. Maintain supplies for the proper function of the organization.
4. Provide current roster and rules for the membership.
5. Maintain board of director attendance records.

6. Supervise publications.
  7. Assist in maintaining a good financial structure.
  8. Report annually on the financial status of the organization.
  9. Issue notice of dues owed and be responsible for their collection.
  10. Maintain a list of organizational assets.
  11. Prepare a financial report for the annual meeting.
  12. Collect money from members for organization insurance and pay policy prior to the fist pull of the season.
- D. Duties of the Class Representatives shall include the following:
1. Represent the organization to its members and the public in a courteous and professional manner.
  2. Have a complete understanding of the general rules and the rules pertaining to the classes to which they were elected.
  3. Keep members informed of activities planned by the organization and provide a communication link for the driver members to express their concerns.
  4. At each contest, two class representatives will be appointed by the president to be in attendance at the scale at all competitions to verify weight, hitch height and that kill switches are operational if the tech inspection is not available.
  5. Assist the vice-president with their duties.
  6. Assume the vice-president duties in their absence.
  7. The Board of Representatives will oversee all general and class rules.
- E. Duties of the Tech Inspector shall include the following:
1. Inspect all pulling vehicles for compliance with safety rules and class rules.
  2. Be in attendance at the scale at all competitions to verify weight, hitch height and that kill switches are operational.
  3. Perform any inspections on pulling vehicles that have been protested.
  4. Any judgement calls and exceptions made to any rule for any reason will be discussed with the judges and the decision will be final.
- F. Duties of the Track Official(s) shall include the following:
1. Enforce the rules pertaining to the track at all competitions.
  2. Set up the track, including but not limited to chalking the boundary lines, measuring out and setting cones according to the corresponding distances and flagging the start and stop of each competitor.
  3. Assist in selecting the location for the placement of the scale to provide easy access from the pits to the staging area.

4. Coordinate with the announcer's booth pertinent information from the track to the announcer.

**VI. Insurance**

- A. All sponsoring organizations must carry Spectator Insurance.
- B. The RRVPA will purchase Driver's Liability Insurance for it's members at the cost of \$150.00/unit. This is to be paid to the Secretary-Treasurer 2 weeks prior to the first pull of the season.

**VII. Sponsor Class Obligations**

- A. Sponsoring organizations must run all classes that are published.
- B. Prizes must be published.

**VIII. Rain Outs**

- A. If event is in progress and it is rained out, (if the gate is not refunded), the balance of the prize money should be split equally between the remaining un-run class entries.